

Guidelines of Qualifying Examination for Ph.D. Student

Individual Based Program for Conservation Ecology (CE) and Community Resource Management (CRM)

Examination

1. The qualifying examination is required for Ph.D. student. The language used is English.
2. The student is required to take the qualifying examination within 3 semesters in subsequent to his/her enrollment. It is mandatory that he/she passes the examination before proceeding the Thesis work. The examination is intended to evaluate the comprehensiveness of student's background knowledge on his/her CE or NRM area and the student's readiness to undertake her or his the proposed thesis work.
3. The examination is the 2.5-3 hour oral examination with 5 committee members with backgrounds directly related to the student's dissertation research. The chairperson of QE committee should not be the advisor or co-advisor.
4. The qualifying examination is for an oral presentation to cover topics related to either the student's dissertation or what committee members specify. This would not cover the details of the proposed research but test the student's background knowledge to assess her/his preparedness for Ph.D.-level work.

Procedure

1. The examination committees must be appointed by his/her thesis supervisor and must be approved by the program committees and the School Executive Board, respectively.
2. After approving from item 1, all members of the qualifying examination committee are invited and having the discussion by the chairperson to specify a scope and content of qualifying examination.
3. Before taking the examination, the scope and content of qualifying examination which is specified by the committees must be informed to the student by the chairperson.
4. The student must express her/his intention to take the examination by submitting a request for qualifying examination to the respective division at least 4 weeks before the examination date. Late examination is permitted only for students facing an unforeseen hardship or emergency. The student is required to fill in the application for late examination with an appreciate reason that is endorsed by thesis supervisor and submit it to the Division Head before the examination date. The application will be passed to the division Head and the School Executive Board for approval.
5. To complete the Qualifying examination, the student is required to take an oral examination prescribed by the School. An examination committee set up by the school will appraise the student's performance.

If the examination committee believes the student answers were not adequate, then a second examination will be rescheduled at least 30 days, but not more than 60 days after the first exam. If the student fails again, the a third, final attempt will be made 30-60 days later, which include written questions as well as the oral examination. Failing the examination 3 times automatically results in his/her student status being revoked.